

Regular Session of Village Council

August 18, 2026; 6:30 pm

Call to Order

The Regular Session of Council was called to order by Mayor Mitchell Fisher. The meeting was opened with the Pledge of Allegiance.

Roll Call

Roll Call was completed by Solicitor, John Kaspar. The following members were present.

Emmalee Cartwright - A
Jim Frederick
Martin Hamlin

Richard Hardin
Stacey Hubbard
Samantha Pitzer

Approval of Minutes of Previous Meeting

Council reviewed the minutes of the previous meeting. Motion to adopt the July 21, 2026 Regular Session made by Frederick; second by Hubbard. All yea. Motion to adopt the special meeting minutes for July 2, 2026 made by Frederick; second by Hardin. All yea.

Reports / Legislation from Village Officials

Monthly Village Fiscal Revenue Status by Fund Summary, Bank Reconciliation and Disbursements, Mayor's Court Report and Bank Reconciliation were provided for Council.

Grant Updates

Mayor Fisher informed council the Welch Road project was completed the Saturday before school started. Two speed bumps were added to the road to encourage drivers to slow down. The mayor plans to crack seal the rest of Welch Road and will look into striping then. The Booster station in Roachester is slowly coming along. It should be done next month; it appears that the contractor is dragging their feet.

Grant for Fire Hydrant Replacement

The Village is working with ChoiceOne to apply for the OPWC grant to replace fire hydrants in the Village. Action is required tonight due to the deadline in early September. There are roughly 150 hydrants in the Village, newer ones in the Woodlands should not need replaced. The Village will provide a list of hydrants that need replaced in order of importance. The Village is looking to replace 25% - 30% of hydrants. ChoiceOne recommends the Village to match between 20% - 30% of the grant. The motion to suspend the rules made by Frederick; second made by Hamlin. All yea. Motion to adopt Resolution #16-26 made by Frederick; second made by Hardin. All yea.

Replacement to Floodplain Appeals Committee

The mayor asked council for a volunteer for the Floodplain Appeals Committee due to the opening left by Schraffenberger upon his resignation as a council member. Councilmember Hubbard volunteered and stated that she has experience in water and environmental reviews and feels that she will be helpful. Mayor appointed Hubbard; council unanimously voted yes.

Village Officials

The mayor updated council on the alleyways discussed at the last meeting. Kaspar is working on an official resolution and notice will be sent to residents allowing them to come for the official three readings. Crack sealing has been completed and road paving should still be done this year.

Councilmember Hubbard asked how long the sidewalk on Main Street would be closed for a home being repaired. Zoning Inspector stated they were given a 90-day timeframe.

Administrator Whitacre updated council on the event Shakespeare in the Park. The event was moved inside the 315 due to severe weather. Whitacre thanked Trent & Lisa Heimann for their help and support. The event was a success and hopefully will come back again next year.

Solicitor Kaspar stated that he is moving thru the amendments regarding the Tree Board and will have updates for the next meeting.

Open to the Floor

The mayor opened the floor.

Paul Zorn commented on a neighbor's home and also the sidewalk on 22 & 3 deteriorating.

The mayor closed the floor.

Adjournment

Motion to adjourn by Frederick; second by Pitzer. All yea.

Tina Powell, Clerk of Council

Mitchell Fisher, Mayor